BounceBack Application Form

WALCOTFOUNDATION

Independent. Inspired. In Lambeth

It is STRONGLY recommended that you tick the *'Save my progress and resume later'* **box in top right hand corner so that you are able to save your work regularly.**

If you would like to see a preview of all the questions on the form, please **click here**.

We do not have a word count on our forms but please be brief and concise.

Please note at the end of the form, when you click 'Submit', you will get a preview of your completed form which you can print and review before you finally submit. Also after submission, you will get an email copy of your application form.

ORGANISATION DETAILS

Organisation Name *

Street *

City *

Post Code *

Phone *

Website *

Title *

Please sel ∨

First Name *

Last Name *

Job Title *

Direct Line (if different from above)   Mobile Phone

Email *

Additional senior contact for application

Title *   First Name *

Please ▾

Last Name *

Email *   Telephone *

Role in organisation *

Organisation Type *   Charity Number *(if app.)*

Please select... ▾

Company No *(if app.)*

Is your organisation a registered Living Wage Employer? *

Please select... ▾

We are a Living Wage Funder. We seek to ensure that all posts which we wholly or partially fund pay the Living Wage unless there are particular reasons for this not to happen. Organisations do not need to be registered Living Wage employers to apply to us but we do encourage organisations to consider whether this is a possibility for them.

Have you received a grant from us in the last two years? *

Please select... ▾

Do you consider your organisation to be led by any of the following communities? Please tick as many as apply: *

☐ Black, Asian and Minority Ethnic (BAME)

☐ Deaf and disabled

☐ Lesbian, Gay, Bisexual and Transgender (LGBT+)

☐ Women

☐ None of the above

We define 'led by' as when more than 50% of an organisation's Trustees and senior management are people with lived experience

Project Title *

100 characters max

Project Summary Description *

Short concise high level summary of project. Suggested length - 1 paragraph

Project Details *

What exactly would the project or service do? Please use bullet points (no more than 10) to give us a step by step account

Justification *

How and why do you think the approach outlined above would help to enable those with additional barriers to move into employment. (Suggested length: 1 - 2 paragraphs)

What specialisms/experience does your organisation have in facilitating employment opportunities for any of the following groups: Disability; Special Educational Needs; Long-term unemployed; Involvement with Criminal Justice system; Care-leaver; Mental health *

Suggested length: 1-2 paragraphs

When and where would the activity take place? *

Suggested length: 1 paragraph

What partnerships (e.g. with other BounceBack grantees and/or employers) have you developed in the last 2 years that have successfully supported your services users to move into employment? *

Suggested length: 1-2 paragraphs

Has your organisation had any serious incidents in the last three years? *

Please select... ▾

A serious incident is an adverse event, whether actual or alleged, which results in or risks significant: • harm to your organisation's beneficiaries, staff, volunteers or others who come into contact with your charity through its work • loss of your organisation's money or assets or damage to your organisation's property • harm to your organisation's work or reputation

OUTPUTS AND OUTCOMES

OUTPUTS: If your organisation was awarded a grant what **outputs** would you aim to achieve? It is very important that these are realistic as this is what will be used to measure the success of any grant awarded. It needs to have metric assigned to it (e.g. how many low-income Lambeth individuals will receive this activity, over what period, how many hours etc.) and also what will be used as an indicator as to whether this has been successfully achieved. Our definition of an **'output'** is **a specific activity** that you will undertake with low-income Lambeth residents. *Please note we do not require 5 outputs - only write as many as are appropriate for your project.*

Example Output: 15 low income Lambeth residents will complete a course (8 x 1 hour sessions) in job search, application and interview skills. This will be measured by tutor's attendance register (regularly audited by a senior member of staff).

Output 1 *

Output 2

Output 3

[ ]

Output 4

[ ]

Output 5

[ ]

OUTCOMES: It is not expected that every project funded will achieve every outcome and if any of the fixed outcomes do not apply to your project please mark N/A

No. individuals finding new jobs *   [ ]

No. individuals increasing hours *(this is for underemployed participants who benefit e.g. move from pt to ft)* *   [ ]

No. individuals sustaining employment beyond three months *   [ ]

No. individuals entering full time education *   [ ]

No. individuals gaining qualifications   [ ]

No. individuals completing work placements/work experience *   [ ]

Other Outcomes

[ ]

FINANCIAL DETAILS

Requested - Year 1 *

[ ]

Please attach a breakdown of all project related expenditure and income (both confirmed and applied for)

Please note that we require a detailed breakdown of each line item. Please do not say simply 'management costs', for example. We need to know what management costs consist of and how you calculated the figure you are requesting. Our Governors do not accept random percentages (e.g. Governors would not accept we always add management costs of 10% to every grant request). They like to know, to the greatest extent possible, what your actual costs are (or are expected to be) and the methods you used at arriving at the figures you present below.

Project Budget Document

Choose File   No file chosen

BANK DETAILS

Payee Name (e.g. Mr John Smith) *

[   ]

Length of Payee Name should be 18 characters max

Bank Account Number *

[   ]

Bank Sort Code *

[   ]

Bank Name (e.g. Barclays) *

[   ]

DOCUMENTATION AND DECLARATION

Under General Data Protection Regulations (GDPR), your email address is considered personal data. Are you willing to give consent to the following (both are optional)

☐ Walcot Foundation to share Walcot related non-grant information with you (e.g. Walcot e-newsletter, details on training etc)

☐ To share your contact details with other organisations that we think would benefit your organisation (e.g. other grant-makers, training providers offering free/low-cost courses etc)

Please attach relevant documentation below. If there are problems with attachments, you can send the documents to Walcot Foundation, 127 Kennington Road, London SE11 6SF or email to grants@walcotfoundation.org.uk. Please note that the maximum size of each file is 5MB.

Latest Annual Report/Accounts (only necessary if not on Charity Commission website)

Choose File   No file chosen

Safeguarding Policy (if working with children or vulnerable adults)

Choose File   No file chosen

Current Income and Expenditure budget for ENTIRE organisation

Choose File | No file chosen

Job Descriptions for relevant posts (i.e. those which this grant would fund or part-fund)

Choose File | No file chosen

Recent organisation bank statement

Choose File | No file chosen

DECLARATION

By clicking **SUBMIT** below:

- I certify that the information I have given in this application is complete and correct, and have verified the need for all items requested. (Please note that a decision will be based on the information given on this form. If a grant is awarded and the information is subsequently found to be incorrect, any grant that had been awarded could be withdrawn and you could be asked to repay any monies already paid).
- My organisation has no objection to the data contained in this application being held by the Walcot Foundation.
- My organisation has no objection to the Walcot Foundation discussing this application with any of the referees named by your organisation in the course of the assessment process and other appropriate organisations and individuals (e.g. other funders listed on the application form).
- To help the Walcot Foundation monitor and evaluate its work, I agree I may be contacted in the future whether or not this application is successful. This would be to obtain feedback on the Walcot Foundation's work and to see if there are other ways the Walcot Foundation could be of assistance.
- I understand that if I provided an email address, the Foundation will automatically sign me up to receive occasional eNewsletters which contain information about further grant opportunities. [If you do not wish to be added to the eNewsletter list, please contact us]

PLEASE NOTE - when you click *'Submit'*, you will get a preview of your completed form which you can print and review before you finally submit. Also after submission, you will get an email copy of your application form.

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Contact Information